



**EXECUTIVE COUNCIL MEETING MINUTES**

SELPA II

October 27, 2023

**MEMBERS PRESENT:**

<u>x</u> CUSD	Stacy Yao	<u>x</u> SCCOE	Mary Ann Dewan
<u>x</u> FUHSD	Graham Clark	<u>x</u> SELPA AU	Leo Mapagu
<u>x</u> SESD	Michael Gallagher		

**OTHERS PRESENT:** Jessica Bonduris (SCCOE), Jennifer Willis (Cupertino), Linda Van Mouwerik (SESD), Karen Santiago (SELPA), Marjorie Paeste (SELPA)

**TIME CONVENED:** 10:31 a.m.      **TIME ADJOURNED:** 11:17 a.m.      **RECORDER:** Marjorie Paeste

**I. PUBLIC SESSION**

**A. Roll Call and Welcome of Guests**

Dr. Michael Gallagher called the meeting to order at 10:31 a.m. Roll was taken by SELPA Executive Director Leo Mapagu.

**B. Hearing of persons wishing to address the Council**

There was no one wishing to address the Council.

**II. CONSENT ITEMS**

**A. Setting the Agenda**

Dr. Mary Ann Dewan moved to approve the agenda as presented. Supt. Stacy Yao seconded and the motion carried, 3-0.

**B. Approval of Minutes from the June 16, 2023 meeting**

Dr. Mary Ann Dewan moved to approve the minutes from the June 16, 2023 meeting. Supt. Stacy Yao seconded and the motion carried, 3-0.

**III. ACTION ITEM**

**A. Approval of the updated SCCOE Housing Policy**

The SCCOE Housing Policy was updated to include language regarding the inclusion of students in county-operated classrooms located on district campuses. The draft policy was presented to North West and South East SELPAs district administrators and CBOs in March 2023.

Discussion was held to clarify roles and expectations for both SCCOE and districts (i.e., field trips, after-school events, etc.), and the language regarding examples as drafted in the policy. The Council agreed to amend the policy to (a) include "intent" under Section I: Introduction, (b) clarify language for the examples to state, "may include, but not limited to" vs. "shall," and (c) defer to IEP Teams as the decision-maker for after-school events or field trips. Dr. Jessica Bonduris will be incorporating these changes in the proposed SCCOE Housing Policy.

Dr. Mary Ann Dewan moved to approve the updated SCCOE Housing Policy with amendments.

Dr. Michael Gallagher seconded and the motion carried, 4-0.



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#### **B. Approval of the updated SELPA Procedural Handbook Chapters 1-4**

The SELPA Procedural Handbook is being reviewed by legal counsel to ensure consistency with language specified in Ed Code, CCR, and/or CFR. Supt. Graham Clark moved to approve the updated SELPA Procedural Handbook Chapters 1-4. Supt. Stacy Yao seconded and the motion carried, 4-0.

#### **IV. INFORMATION ITEMS**

##### **A. SELPA Executive Director's Update & SELPA Activities**

###### **1. SELPA Consolidation updates:**

- Local Plan meetings – meeting dates have been established; each SELPA is represented by at least one general ed teacher, special ed teacher, general ed administrator, special ed administrator, and CAC representative. The consolidated Local Plan will be submitted to Council for approval in May or June 2024. The Local Plan is due to CDE by June 30, 2024.
- Budget Allocation Plan (BAP) meetings – meeting dates have also been established; committee members are comprised of special ed program and fiscal administrators. Items to be covered include sources and allocation of funds, cost sharing, and special ed cost. The consolidated BAP will be submitted to Council for approval as sections are finalized.
- CAC meetings – facilitated by Dr. Anna Marie Villalobos and Lyndsy Rogers of FFF; meetings are underway. The goal is to review SELPA CAC bylaws and begin designing new bylaws for the consolidated CAC that will be formed, effective July 1, 2024.

###### **2. Budget Allocation Plan (BAP) updates**

- Assembly Bill (AB) 602 Base Funding Entitlement (Resource Code 6500) – \$110M; the consensus of the BAP committee is to keep the current allocation, just as how the state sends funds to the SELPA.
- Preschool Grant (Resource Code 3315) – \$726k; prior year CALPADS EOY will be used in 2024-25.
- Preschool Staff Development (Resource Code 3345) – \$5k; retain funds at the SELPA to be used for special ed preschool professional development.

###### **3. SELPA Activities**

- Quarterly Federal IDEA expenditure reports have been submitted to CDE.
- CALPADS SpEd Redesign and SIRAS user trainings have been held; EOY-4 SELPA approved reports for fiscal have been completed. Data Chats series scheduled.
- Workgroups and Communities of Practice for coordinators, specialists (DHH, VI, O&M, psychologists, SLPs)
- Action Group for Alternate Pathways to a High School Diploma

#### **V. ADJOURNMENT**

Dr. Michael Gallagher moved to adjourn the meeting at 11:17 a.m. Supt. Graham Clark seconded and the motion carried, 4-0.